

The LERMA Link

2009 Fall Training Conference in Motor City

The LERMA Fall Training Conference will be held at the Motor City Hotel and Conference Center in Detroit, Michigan, September 23-25, 2009. Dr. Lewis G. Bender, PhD., of Solution Based Consulting for Teamwork, will conduct a valuable and timely training workshop on Effective Team Membership and Managing Gossip in the Workplace.

There are innumerable factors and variables that affect the success of team membership in the workplace and there is no one more knowledgeable than Dr. Bender. His fast paced, interactive, never boring seminar trains one how to develop and maintain the essential team, while encouraging positive and controlling negative

aspects with a number of proven successful strategies.

The Motor City Convention Center with its theatre, live entertainment, dining opportunities, luxurious guest rooms, fitness center, state of the art media, Starbucks Coffee and many more amenities is an exciting venue with lots to do between training sessions.

Be sure to join in the fun planned for Wednesday evening on the Motown Dinner Cruise, and do not miss the 3rd annual LERMA MATHON!

Make your reservations before August 24, 2009 and plan on attending this fall event. Guests are welcome to attend with a member for



**Working to Bring It All Together
City-State-County**

a fee. Contact Kathy Bragg, Three Rivers PD, 335 W. Michigan Ave., Three Rivers, Michigan 49093 or email (new Three Rivers PD email listed to the right) for Registration forms and Information.

LERMA Present at MACP Conference

LERMA was welcomed as a new exhibitor at the February 2009 MACP Mid-Winter Training Conference in Grand Rapids, Michigan.

LERMA President Linda Carpenter and several Board members were in atten-

dance, working to promote and increase LERMA membership.

This important conference is held for Police Chiefs, and other Law Enforcement Administrators, to exhibit the latest in law enforce-

ment products and information. Many companies filled 130 booths this year. Linda reports that many of the attendees stopped by the LERMA booth. All had praise for their employees who are LERMA members.

lermainc.org

Visit the all new website today!

Volume 1, Issue 2

SUMMER July-Aug. 2009

- Three Rivers PD has a new email: trpd@threeriversmi.org
- Shelley Pavlinak of Port Huron PD volunteered to represent LERMA in the LEIN User Workgroup
- Participate in the 2009 LERMA Board election. Contact Kathy Kantarian, Royal Oak PD for your ballot now at: kath-leenk@ci.royal-oak.mi.us

Future Training

Nov. 6, 2009	*
Novi PD	*
Hosted by:	*
LERMA President	*
Linda Carpenter	*
FOIA Update	*
With Tom Quasarano	*

A MESSAGE FROM

PUTTING THE PIECES ALL TOGETHER

In today's world of ever changing records and information management (RIM), a records manager must be prepared to solve the problems that impact their agency on a daily basis. Your business process can literally change within a day. It could be a new piece of equipment, a new procedure or a new law that forces the change. Whatever the situation is, you as a records manager must be in the right mind set to be able to react accordingly and provide an accurate assessment and solution to the problem .

To stay up with these changes a records manager must be willing to accept change

messages and information about your RIM program, Information Technology- assist in developing, maintaining, and using information processing systems, software, applications, supporting hardware and networks, Leadership-be an effective leader so that you can help guide your agency down the RIM highway, and Training- the foundation or table that you assemble all these pieces on.

You're lucky, organizations like LERMA are great sources in maintaining these skills. All of these items have been previous topics at quarterly meetings and at the annual conferences. I would also encourage you

A MEMBER

while being as versatile as possible. If you are not, you could be replaced by someone else that is, it's as simple as that.

The solution is like putting a puzzle together. Alone each piece of the puzzle is just that, a piece of a puzzle, but when combined with ongoing training, they will come together to form a clear, concise picture that allows you to function. You will need to continuously develop your skills

.....there has never been a more exciting time to be a "Records Manager".....

-Jeff Baldwin, CRM

OF THE BOARD

associated with the following components because each is a piece of this puzzle:

Business Functions- basic skills you need to operate as a manager anywhere, RIM Practices- become the records expert in your agency, Risk Management- proactively mitigate and manage the potential for damage or loss to records, Communications & Marketing- effectively express your thoughts,

to belong to other organizations as well. ARMA International has a course dealing specifically with these Core Competencies. Bottom line, there has never been a more exciting time to be a "Records Manager", especially when you have all the pieces of the puzzle.

-Jeff Baldwin, CRM baldwinj@michigan.gov
(Condensed and reprinted with permission)

2010 Schedule

February 2010 - Eaton County- Topic to be determined

May 2010- WYandotte PD - Topic to be determined

September 2010- Possible location at Gunn Lake- topic to be determined.

November 2010- Walker Police Department- FOIA Update

2009 Elections

Elections for LERMA officers will be held at the November 2009 meeting.

The terms of President, Vice-President, Recording Secretary, Treasurer, and Parliamentary will expire this year.

Submit your nominations to:

Kathleenk@ci.royal-oak.mi.us

...we knew her when

.....she wasn't nationally famous.

LERMA President Linda Carpenter was recently contacted by Bob Galvin of RS Galvin & Assoc/ Writing Services located in Oregon. He interviewed her for a magazine article he is writing on Law Enforcement Technology. She did a great job fielding the questions. When published, she will make it available to the membership in PDF.